

Outturn Position 2019/20

Expense/Income Account	Plan £	Actual £	Variance £
Employees			
Gross Pay	420,849	407,920	(12,929)
LG Pensions	98,394	93,570	(4,824)
National Insurance	38,962	33,576	(5,386)
Misc Allowances	500	1,492	992
Holiday Pay	0	881	881
A/L Purchase Scheme	0	(959)	(959)
Accumulated Absences (IAS19)	0	1,338	1,338
Agency Staff - Cardiff Works	0	2,077	2,077
Redundancy Payments	0	1,656	1,656
Staff Training Expenses	0	1,085	1,085
Medical Expenses	0	190	190
Apprenticeship Levy	0	2,012	2,012
Employer & Public Liability Insurance	550	80	(470)
Employees Total	559,255	544,918	(14,337)

Premises			
Repairs, Alterations & Maintenance	20,000	17,914	(2,086)
Security Measures	6,200	6,528	328
Rodent & Pest Control	360	360	0
Grounds Maintenance	1,380	0	(1,380)
Fire Management	2,900	(583)	(3,483)
Maintenance Contracts	12,000	12,553	553
Electricity	22,000	26,559	4,559
Gas	5,000	5,872	872
National Non-Domestic Rates	184,000	185,415	1,415
Water Rates	6,625	1,713	(4,912)
Security Services	280	0	(280)
Cleaning Materials	300	305	5
Refuse Collection/Bulk Containers	1,470	1,783	313
Office Cleaning Contract	9,600	9,826	226
Sanitation & Waste Disposal	500	420	(80)
Property Insurance Premiums	2,500	5,385	2,885
Premises Total	275,115	274,049	(1,066)

Transport			
Hire of Transport CTS	150	366	216
Public Transport - Staff Use	500	529	29
Car Allowances	300	180	(120)
Travel Expenses	50	103	53
MV Hire Insurance Premiums	0	36	36
Transport Total	1,000	1,215	215

Supplies & Services			
Purchase/Repair - Office Equipment	0	5,186	5,186
Equipment & Materials	0	19	19
Welsh Translation	0	85	85
Conservation	7,000	15,026	8,026
Vending Machines	780	1,144	364
Catering Sundries	1,250	3,483	2,233
General Printing & Stationery	500	3,087	2,587
Audit Fee	2,100	3,664	1,564
Consultants Fees	0	1,786	1,786
Commission (Inc. Credit Cards)	0	18	18
Materials Haulage - Other Materials	0	52	52
Central Telephone Exchanges	3,500	4,048	548
Telephones	1,200	1,466	266
Postages	400	561	161
Internet Charges	640	160	(480)
IT Consumables	200	7,679	7,479
Software Licences & Maintenance	4,250	5,446	1,196
Maintenance & Development	0	1,939	1,939
ICT Holding A/C	0	3,000	3,000
Subsistence Allowances	0	11	11
Accommodation Expenses	0	86	86
Security Expenses	0	250	250
Subscriptions	100	294	194
Public Liability Insurance Premiums	1,020	720	(300)
Miscellaneous Insurance Premiums	700	350	(350)
Supplies & Services Total	23,640	59,561	35,921

Support Services			
Accountancy	5,690	5,740	50
Income Recovery	310	300	(10)
Payroll	280	230	(50)
Payments	380	410	30
Audit	530	450	(80)
Procurement	400	0	(400)
SAP Support	3,000	3,000	0
ICT Services	8,000	8,000	0
Human Resources	7,000	7,000	0
Legal	500	0	(500)
Bilingual Cardiff	2,000	2,190	190
Support Services Total	28,090	27,320	(770)

GROSS EXPENDITURE	887,100	907,062	19,962
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Income			
Other Grants	(10,000)	(1,534)	8,466
Wellcome Trust Grant	(70,200)	(34,627)	35,573
Publications General	(2,000)	(483)	1,517
Sale of Photocopies	(2,000)	(1,623)	377
Conservation Income	(15,000)	(24,123)	(9,123)
Food	(7,000)	(8,109)	(1,109)
Course Fees	(600)	(125)	475
Search Fees	(4,000)	(3,908)	92
Royalties	(5,000)	(2,743)	2,258
Hire of Specialist Rooms	(56,000)	(55,946)	54
Sundry Charges & Income	(9,700)	(113,996)	(104,296)
Donations	(600)	(1,233)	(633)
Access Charges for Filming	0	(1,485)	(1,485)
Other Interest	(1,000)	(205)	795
Transfer for Accumulated Absence	0	(1,338)	(1,338)
Contribution from Reserves	(50,000)	(1,584)	48,416
Income Total	(233,100)	(253,062)	(19,962)

NET EXPENDITURE (Contributions)	654,000	654,000	0
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